

CHIPOLA COLLEGE

Office of VP of Instructional Affairs
3094 Indian Circle
Marianna, Florida 32446-2053
(850) 718-2213

HIGH SCHOOL CAMPUS COURSE AND INSTRUCTOR REQUEST DUAL ENROLLMENT

Name of High School: _____

Dual Enrollment Contact Person: _____ Phone: _____

The above high school is requesting approval to offer the following courses through the district Dual Enrollment Program.

Semester _____ Year _____

Course Title	Chipola Course #	High School Instructor	Beginning Date	Ending Date

Semester _____ Year _____

Course Title	Chipola Course #	High School Instructor	Beginning Date	Ending Date

Principal's Signature

Date

District School Board Approval

Date

Return completed form by June 1 to: Dr. Pamela Rentz
Vice President of Instructional Affairs
Chipola College
3094 Indian Circle
Marianna, FL 32446

New instructors must submit transcripts to Chipola's Human Resources Office for verification of appropriate teaching credentials. All courses and instructors must be approved by the college before classes begin. The College will notify the high school when courses and instructors are approved and send registration materials.

Chipola College Approval

The appropriate college departments have approved the courses and instructors listed above.

Vice President of Instruction

Date